

**CRANSTON SCHOOL COMMITTEE MEETING
APRIL 25, 2016
WESTERN HILLS MIDDLE SCHOOL
400 PHENIX AVENUE, CRANSTON, RI 02920
EXECUTIVE SESSION – 6:00 P.M.
IMMEDIATELY FOLLOWED BY PUBLIC MEETING**

AGENDA

1. Call to order – 6:00 p.m. Convene to Executive Session pursuant to RI State Laws –
2. PL 42-46-5(a)(1) Personnel:
 - a. Certified Recalls
 - b. Non-Certified Administrative Layoffs
 - c. Discussion of Non-Certified Administrator “A”
3. PL 42-46-5(a)(2) Collective Bargaining/Litigation:
4. PL 42-46-5(3)
 - a. District Safety Plan
5. Executive Session
6. Call to Order - Public Session
7. Roll Call – Quorum
8. Executive Session Minutes Sealed – April 25, 2016
9. Minutes of Previous Meetings Approved – March 9, 2016 (Work Session); March 14, 2016 (Student Hearing) and March 14, 2016 (Regular Meeting)
10. Public Acknowledgements/Communications
11. Chairperson’s Communications
12. Superintendent’s Communications
13. School Committee Member Communications
14. Public Hearing
 - a. Students (Agenda/Non-Agenda Matters)
 - b. Members of the Public (Agenda Matters Only)
15. Action Calendar/Action Agenda

RESOLUTIONS

Sponsored by Domenic Fusco

Resolution No. 16-04-03 WHEREAS, the 2015-2016 Cranston East High School Girls Basketball team had a very successful season. They finished the year with an overall 21-6 record and an impressive 17-1 Conference record;

WHEREAS, the team finished in 1ST Place in the Rhode Island Interscholastic Division II South after going 14-4 last year;

WHEREAS, the Cranston East Girls Basketball team participated in the Rhode Island Interscholastic League State Tournament as a Fifth Seed and was the only Rhode Island public school to make it to the Final Four of the tournament.

Be it **RESOLVED**, that the following students and their coaches be recognized for all their hard work and dedication: **Kyla DePina, Brittany Rice, Maeve Cafarelli, Chantal Duran, Sarah Coutu, McKenzie Richards, Lizbeth Torres, Tatyana Correia, Shayna Cousineau, Madison Stetson, Maia Caito and Isabella Ferry. Head Coach - Lloyd Bochner; Assistant Coach - Michele Giardina and Volunteer Coach - Zac Sailer**

Be it further **RESOLVED**, that they receive a copy of this Resolution signed by the members of the Cranston School Committee.

Sponsored by the Cranston School Committee

Resolution No. 16-04-04 WHEREAS: Current state law allows Concealed Carry Permit ("CCP") holders to carry firearms onto school grounds; and

WHEREAS: The vast majority of states do not permit firearms on school grounds; and

WHEREAS: A study by the Violence Policy Center, a Washington D.C. gun safety organization, found, from May 2007 to February 2015, that in research involving 722 deaths in 544 concealed carry shootings in 36 states and the District of Columbia, the vast majority of those killings were deemed non-self-defense and only 16 cases were eventually ruled lawful self-defense; and

WHEREAS: A two year comprehensive Final Report of the Sandy Hook Advisory Commission, consisting of school administrators, teachers, law enforcement, psychiatrists, lawmakers and legal professionals, dated February 2015, made findings including "Safe School Climate" and "Safe School Design and Operations Strategies" that specifically did not include the use of firearms or the of arming teachers or non-law enforcement civilians in schools; and

WHEREAS: The National School Boards Association believes that students must have safe and supportive climates and learning environments that support their opportunities to learn and that are free of abuse, violence, bullying, weapons, and harmful substances including alcohol, tobacco, and other drugs; and

WHEREAS: The Rhode Island Association of School Committees' Executive Board have voted to support banning concealed weapons on school grounds, except for duly authorized members of law enforcement;

WHEREAS: The Rhode Island School Superintendents' Association has adopted the School Superintendents Association "AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary," which specifically denounces "efforts to bring more guns into our schools by teachers and administrators," and reminds us that "schools remain the safest place for children"; and

WHEREAS: The Rhode Island Association of School Principals Executive Board has voted to endorse and support the ban on concealed weapons on school grounds, except for authorized members of law enforcement, holding to its core belief that school

environments should be devoid of all conditions that may compromise the safety of students and staff;

WHEREAS: Rhode Island education leadership has carefully considered and implemented regularly audited school and districtwide building safety plans and emergency protocols inclusive of first responders, local law enforcement, and the school community:

NOW, THEREFORE, BE IT RESOLVED: That the Cranston School Committee respectfully requests the Rhode Island General Assembly to support 2016 – H 7243, 2016 S2761, and any and all legislative proposals that would disallow non-law enforcement to carry concealed firearms onto school grounds.

PERSONNEL

Resolution No. 16-04-05 RESOLVED, that at the recommendation of the Superintendent, said certified personnel be recalled from layoff, and

Be it further **RESOLVED,** that the Superintendent notify these individuals of the committees actions.

Resolution No. 16-04-06 RESOLVED, that at the recommendation of the Superintendent the following certified personnel be appointed for the 2016-2017 school year:

Justin Hopkins, Step 1
Education...RIC, BS
Experience...Cranston Student Teacher
Certification....Technology Ed PK-12
Assignment... Bain 1.0 FTE
Effective date...August 31, 2016
Authorization...New
Fiscal Note...11511600 51110

Sarina Lake, Step 5
Education...RIC, BS
Experience...Bristol-Warren School District
Certification....Technology Ed PK-12
Assignment... Itinerant 1.0 FTE
Effective date...August 31, 2016
Authorization...New
Fiscal Note...11511600 51110

Joseph Giorno, Step 12
Education...RIC, BS
Experience...Warwick School District
Certification....Technology PK-12
Assignment... Hope Highlands 1.0 FTE
Effective date...August 31, 2016
Authorization...New
Fiscal Note...12911600 51110

Rosa Lancellotta, Step 2
Education...URI, BA
Experience...Warwick School District
Certification....Spanish\Italian Middle 5-8
Assignment... Bain 1.0 FTE
Effective date...August 31, 2016
Authorization...New
Fiscal Note...11512300 51110

Marlaina Corpolongo, Step 7
Education...URI, BA
Experience...Warwick School District
Certification....All Grades PK-12 Spanish\Italian
Assignment... Park View 1.0 FTE
Effective date...August 31, 2016
Authorization...New
Fiscal Note...12312200 51110

Resolution No. 16-04-07 RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed as substitutes on a temporary basis as needed:

Kelsey Gammell, Middle English 5-8
Emily Fabrizio, Elementary

Resolution No. 16-04-08 RESOLVED, that at the recommendation of the Superintendent, the following certified staff member be granted a leave of absence without compensation as provided in Article XIX, Section F of the Master Agreement between the Cranston School Committee and the Cranston Teachers' Alliance:

Robert Watts, Teacher
Cranston East
Effective Date...August, 2016 to September, 2017

Resolution No. 16-04-09 RESOLVED, that at the recommendation of the Superintendent, the following certified staff member be granted a leave of absence without compensation as provided in Article XIX, Section B.4 of the Master Agreement between the Cranston School Committee and the Cranston Teachers' Alliance:

Dena Chamberlain, Teacher
Leave
Effective Date...August, 2016 to September, 2017

Resolution No. 16-04-10 RESOLVED, that at the recommendation of the Superintendent, the retirement of the following certified personnel be accepted:

Marie-Elaina DiMaio, Teacher
Edgewood
Effective Date...May 6, 2016

Resolution No. 16-04-11 RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following certified personnel be accepted:

Wendy Miller, Teacher
Leave
Effective...March 30, 2016

Resolution No. 16-04-12 RESOLVED, that at the recommendation of the Superintendent, the following individuals be appointed as coaches:

Bianca Madonna, Assistant Coach Girls' Lacrosse
Cranston West
Class-D
Step-1
Playing Competition-High School & College
Experience- None
Certification-RI Coaches Certification; CPR\AED\First Aid

Ariana DeSimone, Assistant Coach Girls' Lacrosse
Cranston West
Class-D
Step-1
Playing Competition-High School
Experience-None
Certification-RI Coaches Certification; CPR\AED\First Aid

Resolution No. 16-04-13 RESOLVED, that at the recommendation of the Superintendent, the following individuals be appointed as volunteer coaches:

Cranston High School West
Kenneth Mahoney Football

Western Hills
James Demers Baseball

Park View Middle School
Christopher Sparks Softball

Resolution No. 16-04-14 RESOLVED, that at the recommendation of the Superintendent, the following non-certified employee(s) be appointed:

Robert Imbriglio, Part Time Custodian
Plant
Effective Date...March 21, 2016
Replacement
Fiscal Note...12047050 51110

Anthony Venticinqu, Part Time Custodian
Plant
Effective Date...April 11, 2016
Replacement
Fiscal Note... 16247050 51110

Kim Oliveira, Phlebotomy Instructor
Adult Education
Effective Date....April 25, 2016
Replacement
Fiscal Note.... 51362130 51110

Donna Pavia-Galloway, Medical Assistant\Phlebotomy Instructor
Adult Education
Effective Date...April 25, 2016
Replacement
Fiscal Note... 51362130 51110

Deborah DiRaimo, Medical Assistant Instructor
Adult Education
Effective Date....April 25, 2016
Replacement
Fiscal Note.... 51362130 51110

Joan Ricci, Medical Assistant Instructor
Adult Education
Effective Date...September 2, 2015
Replacement
Fiscal Note... 51362130 51110

Resolution No. 16-04-15 RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following non-certified personnel be accepted:

Lisa Francis, Bus Aide
Transportation
Effective Date...November 30, 2015

Mario Silva II, Custodian
Plant
Effective Date...April 8, 2015

Resolution No. 16-04-16 RESOLVED, that at the recommendation of the Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:

Barbara Valletta, Teacher Assistant
Indira Martinez, Teacher Assistant
Joshua Gibbons, Custodian
Jeffrey McGuire, Custodian
Linda DiMaio, Secretary

Justin Giocastro, Custodian
Terrell Paci, Culinary Aide
Zachary Taylor, Custodian

Resolution No. 16-04-17 RESOLVED, that at the recommendation of the Superintendent, the following non-certified staff member be granted a leave of absence without compensation as provided in Article XII, Section G of the Collective Bargaining Agreement between the Cranston School Committee and the Rhode Island Laborers' Local 1322 Bus Drivers/Mechanic unit.

Nicole Santagata, Bus Driver
Transportation
Effective Date...April 11, 2016 to August 31, 2016

John Theroux, Bus Driver
Transportation
Effective Date...April 11, 2016 to October 11, 2016

Resolution No. 16-04-18 RESOLVED, that at the recommendation of the Superintendent, that non-certified employees be laid off from their position due to realignment and/or reorganization of staff.

BUSINESS

Resolution No. 16-04-19 RESOLVED, that at the recommendation of the Superintendent, the Cranston School Committee accepts the school district's 2014-2015 Financial Audit as presented in the Auditor's report for the year ended June 30, 2015. **(For additional information, see 2014-2015 Financial Audit on file in the Superintendent's Office)**

Resolution No. 16-04-20 RESOLVED, that at the recommendation of the Superintendent, the Cranston School Committee accepts the school district's 2014-2015 Federal Single Audit for the year ended June 30, 2015. **(For additional information, see 2014-2015 Federal Single Audit on file in the Superintendent's Office)**

Resolution No. 16-04-21 RESOLVED, that at the recommendation of the Superintendent, the Cranston School Committee accepts the school district's Letter of Observation and Recommendations (Management Letter) for the year ended June 30, 2015. **(For additional information, see Management Letter on file in the Superintendent's Office)**

Resolution No. 16-04-22 RESOLVED, that the following purchase be approved:

Physical Therapy Services in the yearly amount of \$151,500 through the West Bay Collaborative for the 2016-2017 academic school year.

Resolution No. 16-04-23 RESOLVED, that the following purchase be approved:

Alternative Learning Program in the yearly amount of \$577,180 through the West Bay Collaborative for the 2016-2017 academic school year.

Resolution No. 16-04-24 RESOLVED, that the following purchase be approved:

Medical / Dental Supplies in the amount of \$8,852.01 (Purchase pending the availability of funding 2016-2017 budget)

Number of bids issued	7
Number of bids received	7

Resolution No. 16-04-25 RESOLVED, that the following purchase be approved:

Math Manipulatives in the amount of \$19,036.38 (Purchase pending the availability of funding 2016-2017 budget)

Number of bids issued	6
Number of bids received	5

Resolution No. 16-04-26 RESOLVED, that the following purchase be approved:

Lockers for Hope Highlands in the amount of \$42,372.00

Number of bids issued	6
Number of bids received	5

Resolution No. 16-04-27 RESOLVED, that the following purchase be approved:

Subscriptions in the amount of \$3,784.00 (Purchase pending the availability of funding 2016-2017 budget)

Number of bids issued	5
Number of bids received	3

Resolution No. 16-04-28 RESOLVED, that the following purchase be approved:

Technology Education supplies in the amount of \$3,846.20 (Purchase pending the availability of funding 2016-2017 budget)

Number of bids issued	8
Number of bids received	6

Resolution No. 16-04-29 RESOLVED, that the following purchase be approved:

Library supplies in the amount of \$3,120.20 (Purchase pending the availability of funding 2016-2017 budget)

Number of bids issued	4
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Number of bids received 4

Resolution No. 16-04-30 RESOLVED, that the following purchase be approved:

Computer supplies in the amount of \$6,135.70 (Purchase pending the availability of funding 2016-2017 budget)

Number of bids issued 2

Number of bids received 2

Resolution No. 16-04-31 RESOLVED, that the following purchase be approved:

Physical Education Uniforms for the Middle Schools in the amount of \$3.50 for shirts and \$5.03 for shorts. Uniforms are paid for by the students

Number of bids issued 4

Number of bids received 2

Resolution No. 16-04-32 RESOLVED, that the following purchase be approved:

Physical Education supplies in the amount of \$10,336.73 (Purchase pending the availability of funding 2016-2017 budget)

Number of bids issued 8

Number of bids received 5

Resolution No. 16-04-33 RESOLVED, that the following purchase be approved:

Music supplies in the amount of \$9,794.95 (Purchase pending the availability of funding 2016-2017 budget)

Number of bids issued 7

Number of bids received 6

POLICY AND PROGRAM

Resolution No. 16-04-34 RESOLVED, that at the recommendation of the Superintendent, amendments and/or changes to the Program of Studies for 2016-2017 be approved. **(See attached Memo) *Program of Students for 2016-2017 can be found on www.cpsed.net***

Resolution NO. 16-04-35 RESOLVED, that at the recommendation of the School Committee, the following policy be revised and/or amended. **(First Reading) (See attached policy)**

Policy No. 5117(b) Permit to Attend Non-Home School Policy Amend

Resolution No. 16-04-36 RESOLVED, that at the recommendation of the School Committee, the following policy be approved. **(Second Reading) (See attached policy)**

Policy No. 5125(c) – Videography, Photography and Audio Recording Policy

Resolution No. 16-04-37 RESOLVED, that at the recommendation of the School Committee, the following policies from the 7000 series be amended and/or deleted. **(First Reading) (See attached policies)**

Policy No 7350	Dedication of the Project	Delete
Policy No. 7341	Naming the Building	Delete
Policy No. 7350	Dedication of a Project	Amend

Resolution No. 16-04-38 RESOLVED, that at the recommendation of the School Committee, the following policy be revised and or amended. **(Second Reading) (See attached policy)**

Policy No. 8360 – School Committee Records

Resolution No. 16-04-39 RESOLVED, that at the recommendation of the Superintendent, the following Conference(s)/Field Trip(s) of Long Duration be authorized:

1. Joseph Balducci, Chief Financial Officer to travel to San Antonio, Texas from May 4 – May 6, 2016 to attend *The 2016 NLC-RISC Trustees Conference*. Travel and accommodation expenses to be funded by “The Trust”. Please see attached conference information.
16. Public Hearing on Non-Agenda Items
17. Announcement of Future Meeting(s) – May 11, 2016 and May 16, 2016
18. Adjournment

School Committee members who are unable to attend this meeting are asked to notify the Chairperson in advance. Interested persons and the public at large, upon advance notice, will be given a fair opportunity to be heard at said meeting on the items proposed on the agenda. Individuals requesting interpreter services for the hearing impaired must notify the Superintendent's Office at 270-8170 72 hours in advance of hearing date. Any changes in the agenda pursuant to RIGL 42-46-6(e) will be posted on the school district's website at www.cpsed.net, Cranston Public Schools' administration building, 845 Park Ave., Cranston, RI; and Cranston City Hall, 845 Park Ave., Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight hours (48) in advance of the meeting.

Notice posted: April 22, 2016

MEMORANDUM

To: School Committee

From: Joseph S. Rotz
Executive Director of Educational Programs and Services

Subject: Updated Program Studies 2016-2017

Date: February 17, 2016

The following is a brief overview of amendments made to our High School Program of Studies for next school year. This document can be found on our district webpage under the Curriculum drop-down and provides students and their families the opportunity to review a list of all courses offered at the high school level.

New Course Proposals

- ❖ Course Number: 118 Length of Course: Full Year Grade Level: 10-12
Content Area: Social Studies Submitted By: John Thompson
Course Title: Topics in United States History until 1877 (in collaboration with RIC)

The development of the United States, from its colonial origins to the end of Reconstruction is surveyed. 4 cr. “The Rhode Island College Early Enrollment Program (EEP) is a concurrent enrollment program that offers college credit from Rhode Island College to high school students for certain courses which they take at their respective high schools. Students pay a significantly reduced fee for each course in which they enroll. As of fall 2015, Governor Raimondo’s Prepare RI Dual Enrollment Fund will provide funding for every qualifying student (those attending a RI public high school) to take college courses as part of their high school requirements at no cost to the student. EEP courses will be free, but students must still formally register for their EEP courses.”

- ❖ Course Number: 167 Length of Course: Full Year Grade Level: 12
Content Area: Social Studies Submitted By: John Thompson
Course Title: Advanced Placement Psychology

AP Psychology Course Overview: The AP Psychology course introduces students to the systematic and scientific study of human behavior and mental processes. While considering the psychologists and studies that have shaped the field, students explore and apply psychological theories, key concepts, and phenomena associated with such topics as the biological bases of behavior, sensation and perception, learning and cognition, motivation, developmental psychology, testing and individual differences, treatment of abnormal behavior, and social psychology. Throughout the course, students employ psychological research methods, including ethical considerations, as they use the scientific method, analyze bias, evaluate claims and evidence, and effectively communicate ideas. This course will academically prepare the students to pursue college level studies – with the opportunity to earn college credit – while still in high school.

Students are prepared for and strongly encouraged to take the Advanced Placement Examination from the College Board for college placement or credit.

- ❖ Course Number: 786M Length of Course: *Full Year 3x per cycle* Grade Level: 9-12
Content Area: *Music* Submitted By: *Mark Colozzi*
Course Title: *Foundations of Wind Instruments*

This is a minor class, meets 3 times per cycle, is 0.5 credit, and satisfies the Visual/Performing Art graduation requirement. In this course, students will study the fundamental elements of music through band wind instrument performance. Instruments include flute, clarinet, saxophone, french horn, trumpet, trombone, and tuba. Topics of instruction will include instrument and equipment care, music literacy (reading and writing music), and performance skills. This course will address different learning styles by utilizing hands-on performance. Students will be able to play instruments, arrange and compose, listen to and evaluate their performance. Students should have their own instrument or be prepared to rent one. Some instruments are available on an "as-needed" basis. This opportunity is open to all students. Students in grades 9 & 10 preferred.

- ❖ Course Number: 787M Length of Course: *Full Year 3x per cycle* Grade Level: 9-12
Content Area: *Music* Submitted By: *Mark Colozzi*
Course Title: *Foundations of Guitar*

This is a minor class, meets 3 times per cycle, is 0.5 credit, and satisfies the Visual/Performing Art graduation requirement. In this course, students will study the fundamental elements of music through guitar performance. Topics of instruction will include instrument and equipment care, music literacy (reading and writing music), and guitar performance skills. This course will address different learning styles by utilizing hands-on performance. Students will be able to play instruments, arrange and compose, listen to and evaluate their performance. Having your own acoustic guitar is encouraged but some are available on an "as-needed" basis. This class is open to any student, grades 9-12.

- ❖ Course Number: 721M Length of Course: *Full Year 3x per cycle* Grade Level: 11-12
Content Area: *Visual Arts* Submitted By: *Jill Cyr*
Course Title: *Advances 2: Graphics, Layout & Design HONORS*
Prerequisite: *720M: Graphics, Layout & Design*

This course is intended for the academically and creatively motivated student. The students will analyze the elements of art and the principles of design to work independently and confidently to create increasingly sophisticated design, layout, graphics, photography, composition, writing/editing, software and business skills. Work is completed in the computer lab and art studio, combining digital work with traditional materials. Class assignments explore the elements and principles of art while enabling

students to learn visual art applications and other software to transform drawings, photographs and other traditional media through digital manipulation, importation, scanning, and printing. Students will be exposed to 21st century, art, and technology skills as well as Common Core ELA standards through this course. Art department head recommendation required.

- ❖ Course Number: 714M Length of Course: Full Year 3x per cycle Grade Level: 10-12
Content Area: Visual Arts Submitted By: Jill Cyr
Course Title: Advanced Sculpture & Ceramics

Sculpture & Ceramics (three-dimensional design), is a sophomore, junior or senior class, offering students an opportunity to develop a portfolio of proficient three-dimensional work that reflects sequential growth in skill and technique development, independent decision-making, and aesthetic appreciation.

Course Modifications

- ❖ Grade Level: 11-12 Content Area: Business Submitted By: Gerry Auth
Course Title: Business Management Honors Instruction to Business Management EE

Course Description

Business concepts are introduced and the practices of management in both the business sector and nonprofit organizations. Topics focus on all of the management disciplines. Students will study various fields of management including basic concepts about managers, organizations of all types, and the nature and function of management. These concepts are applied to case studies, short presentations, in-class activities, and other exercises (Common Tasks & End of Course Assessments). The course will draw upon both current management practices and relevant research.

Rationale

The business department is expanding the EE offerings in the district by adding a management component. Students will have the opportunity to earn three credits in an introductory management course through Rhode Island College. National Standards for Business, Common Core Standards and Cranston's Academic Expectations are all addressed in this proposal. Student will benefit from the opportunity to earn college credits before they graduate.

- ❖ Course Number: 720M Content Area: Visual Arts Submitted By:
Jill Cyr
Course Title: Graphics, Layouts & Design Grade Level: 10-12

Students will learn computer skills and applications for design, layout, graphics, photography, composition, writing/editing, software and business skills. Work is completed in the computer lab and art studio, combining digital work with traditional materials. Class assignments explore the elements and principles of art while enabling

students to learn visual art applications and other software to transform drawings, photographs and other traditional media through digital manipulation, importation, scanning, and printing. Students will be exposed to 21st century, Common Core ELA standards, art and technology skills. Art department head recommendation required.

Rationale

Course Number: From 730M to 720M Length of Course: Full Year 3x per cycle

Grade Level: 10-12

Content Area: Visual Arts

Submitted By: Jill Cyr

Course Title: From *Computer Visual Arts* to *Graphic, Layout & Design*

- ❖ Course Number: 733M Length of Course: Full Year Grade Level: 10-12
Content Area: Visual Arts Course Title: *Visual Arts in Society*

This course explores the role of the Visual Arts in various cultures and historical time periods. The function and interrelationships among the art forms are studied within the context of cultures and societies. The role of the visual arts and the influence it has had in different cultures and times are explored through a variety of media, from videos to web sites, using presentations, discussions, writing and studio work. This course is designed for Art and Non-Art Majors and adheres to the National and Rhode Island Visual Art Standards. Completion of this course fulfills the requirement for graduation proficiency in the Fine Arts as required by the Rhode Island Board of Regents.

Rationale

Course Number: From 730 to 730M Length of Course: Full Year 3x per cycle

Grade Level: 10-12

Content Area: Visual Arts

Submitted By: Jill Cyr

Course Title: From *Visual Arts in Society EE* to *Visual Arts in Society*

Amendments

- ❖ Course Number: 121 Content Area: Social Studies
Submitted By: John Thompson
Course Title: *121 – Modern United States History H*

Rationale

We have deleted course 121 and replaced it with 120 AP/EE United States History for the 2016- 2017 school year. This will provide the students with the opportunity to earn both AP credit accepted at many colleges and multiple Early Enrollment College Credits at RIC.

Permit to Attend Non-Home School Policy

Revised policy amendment proposed by School Committee Member: Janice Ruggieri, and Assistant Superintendent Nota-Masse

Effective February 1, 2015 and *will replace Policy #5117(a)*

General Policy Statement

Over the past several years, requests for permits for children to attend schools not assigned to them by geography, also known as the “home school,” has increased greatly, and is especially prevalent at elementary schools. The Cranston School Department granted yearly permits to students so they may attend a school other than their home school. This practice which started as an exception based on courtesy has grown exponentially and has diverged from the original permit criteria.

Permit Criteria

Permits for a child to attend a school outside of their home school will be granted only under the following conditions:

1. Permit applications must be submitted to the Assistant Superintendent by ~~JULY 4~~ **JUNE 1** for the following school year. There is no guarantee of approval. Parents will be notified of permit decision by ~~AUGUST 4~~ **JULY 1** of that same year. *Once approved, students do not have to reapply for a permit each year; however, their permit status is subject to this policy. For just cause shown, late applications may be accepted at the sole discretion of the Assistant Superintendent. However, in no event will an application be accepted after ~~August 1~~ **July 1***
2. Documentation must accompany any request for a permit based on a medical condition and may be reviewed by the nursing supervisor for Cranston Public Schools, district physician for Cranston Public Schools and/or appropriate IEP or 504 team for consideration. Any child granted a permit based on medical need, must submit current medical documentation related to the permit request every year to the Assistant Superintendent.
3. The placement is required pursuant to an IEP or 504 Plan.
4. The student is interested in programming not offered in their home school (i.e. JROTC).
5. There are documented legal reasons why a child must attend a school outside of their home district (i.e. restraining orders, safety plans or custody agreements).
6. The student's sibling(s) attend(s) a school outside of his/her home school in the district for special service placements (i.e. ELL or special education) or due to clustering.
7. Permits not approved by the Assistant Superintendent (or his/her designee) may be appealed to the Cranston School Committee for approval. This appeal must be made in writing to the Chairperson of the Cranston School Committee by ~~AUGUST 15~~ **JULY 15** of that same year, *or any appeal rights will be deemed waived.*
8. Beginning in the 2014-2015 school year, if allowing a permit student into a classroom would result in a classroom overage (additional stipend for the classroom teacher and financial cost to the district), the permit will be denied and the student must *return to his/her home school. If returning the student to his/her*

home school will cause a further educational/population disruption, placement will then be at the discretion of the Assistant Superintendent.

Policy Implementation Schedule

Any elementary student who is placed at a school outside of their home school due to lack of space/classroom over population, also known as “clustered” students, will be given the option to return to their home school –if space is available- or they may opt to stay in their current school.

Beginning in the 2013-2014 school year, students entering kindergarten and first grade must meet criteria set forth in Cranston School Committee Policy #5117. Students in grades 2-12 may be granted a permit to complete the 2013-2014 school year in their permitted school provided they do not have poor attendance, excessive tardiness, disciplinary problems, or for any other reason that may affect the educational process.

Beginning in the 2014-2015 school year, students entering kindergarten through grade 2 must meet criteria set forth in Cranston School Committee Policy #5117. Students in grades 3-12 may be granted a permit to complete the 2014-2015 school year in their permitted school provided they do not have poor attendance, excessive tardiness, disciplinary problems, or for any other reason that may affect the educational process.

Beginning in the 2015-2016 school year, students entering kindergarten through grade 3 must meet criteria set forth in Cranston School Committee Policy #5117(b). Students in grades 4-12 may be granted a permit to complete the 2015-2016 school year in their permitted school provided they do not have poor attendance, excessive tardiness, disciplinary problems, or for any other reason that may affect the educational process.

Beginning in the 2016-2017 school year, students entering kindergarten through grade 4 must meet criteria set forth in Cranston School Committee Policy #5117(b). Students in grades 5-12 may be granted a permit to complete the 2016-2017 school year in their permitted school provided they do not have poor attendance, excessive tardiness, disciplinary problems, or for any other reason that may affect the educational process.

Beginning in the 2017-2018 school year, students entering kindergarten through grade 5 must meet criteria set forth in Cranston School Committee Policy #5117(b). Students in grades 6-12 may be granted a permit to complete the 2017-2018 school year in their permitted school provided they do not have poor attendance, excessive tardiness, disciplinary problems, or for any other reason that may affect the educational process.

Beginning in the 2018-2019 school year, every permit application for grades K-12 must meet the criteria in Policy #5117(b).

**First Reading: December 8, 2014
Resolution No. 14-12-17**

**CRANSTON PUBLIC SCHOOLS
CRANSTON, RHODE ISLAND**

**Second Reading: January 20, 2015
Resolution No. 15-01-17**

Videography, Photography & Auto Recording Policy

Cranston Public Schools uses photographs, videos and audio recordings of students and adults for educational purposes. Video is also used for reasons related to school security and safety and to prevent vandalism and other criminal acts or prohibited conduct.

Photographs, videos and recordings of students and adults for all other purposes are prohibited, unless prior written permission is granted by the superintendent (or designee). Guidelines offered in this policy shall govern the use of photography, videography and audio recordings on school grounds and at school sponsored activities. Events that are open to the public, such as plays, school committee meetings, and athletic events, shall not be governed by this policy.

Opt-Out Provision

The district shall provide annual notice to parents/guardians of the right to exclude their child(ren) from activities involving photography, videography and audio recordings and the publication of the same through the FERPA directory.

Conduct of Videography, Photography & Audio Recordings

Pictures, videos and audio soundtracks which must be recorded on School Department devices may only be displayed or published by School Department employees and students in or on School Department sponsored publications or sites. For educational reasons related to implementation of the Cranston curriculum and with the permission/responsibility of the building principal or director, photographs, video and audio recordings may also be displayed on those digital sites upon review by the Director of Technology who will display them. The Disciplinary Policy and Procedures for Cranston Public Schools shall apply when student's video, photograph or audio record for other than approved educational reasons.

Media Requests

This policy is not intended to discourage the media from fulfilling its obligations to provide a fair and accurate account of events to the community. The media is, however, subject to reasonable restrictions in its videography, photography and auto recording on the basis of time, place and manner. The media is prohibited from disrupting the operation of schools and/or school activity. All media requests for school entry and related photography, videography and audio recording of students and adults shall be approved in advance by the superintendent (or designee).

Videography, Photography & Auto Recording Policy (cont.)

Security & Safety

Security cameras are in place at schools. The purpose of these cameras is to:

1. Improve conditions related to safety and security
2. Monitor areas prone to vandalism.

Cameras may not be located in areas where a person has a reasonable expectation of privacy, such as in locker rooms and lavatories, and will not be used to audio record.

Video equipment may capture a disciplinary incident or crime. The School Resource Officer (SRO) may view and monitor “live” video images with cause to further enhance the safety and security of the schools. Previously recorded video will be retrieved and viewed by district staff and the SRO, with the permission of the superintendent (or designee), only when there is a reasonable suspicion that a violation of school policy or crime has occurred.

A video may not be viewed by parents/guardians unless their child is the only individual captured in the video. Exceptions include; the parents/guardians of all children captured in the video, agree to an individual viewing, parents/guardians agree to view the video at the same time, or editing technology exists to obscure personal identifying features of other students. Video will not be provided to any individual. Video will not be edited (except to obscure features, as noted above); it will be destroyed after a period of one month from recording, except when the video constitutes evidence of a criminal or civil violation, in which case the video shall be retained until the respective matter has been adjudicated.

Policy Adopted:

**CRANSTON PUBLIC SCHOOLS
CRANSTON, RHODE ISLAND**



CRANSTON PUBLIC SCHOOLS

845 Park Avenue
Cranston, Rhode Island 02910-2790

Release of Student Photos, Videos, Audio & Media Interview Opt Out - 5125(c).1

During the school year, the Cranston Public School District often has the opportunity to photograph or record students in a variety of school-related activities. Student recognition programs, academic, and fine arts programs are a few examples of these activities.

These photographs or videos may be used in communication tools such as district newsletters, district website, or in communication with the media such as allowing interviews or photographs of the students. The district reserves the right to deny media requests for student interviews at any time.

Highlighting achievements in our schools is an integral part of reporting responsibly to our community and is a way to share the success of our schools and students. Our primary goal is to respect your privacy, therefore, if you **do not** elect to have your student's image or works used in district or media publications, please fill out the following form and return it to the school office.

Cranston Public Schools Photo/Video/Audio Denial of Release Form

Please return this signed form only if you **DO NOT** grant permission to publicize your student's image or recording.

Student Name _____ Grade _____ School _____

*I **DO NOT** give permission for the above named student to appear in any video or audio recordings, and photographs taken by Cranston Public Schools for district use as described above.*

Parent/Guardian Name _____
Please print clearly

Parent/Guardian Signature _____ Date _____

Address/City/State/Zip _____

Cell Phone _____ Email _____

Equal Opportunity Employer

Cranston Public Schools is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.

Title II & Title IX Coordinator of Employment
Raymond L. Votto, Jr.
Chief Operating Officer

504 Coordinator
Joseph Rotz
Executive Director of Educational Programs & Services

Dedication of the Project

~~Appropriate dedication ceremonies will be planned by a joint committee consisting of school committee members, administrative staff members, parents and students of the school to be dedicated, administrative and teaching staffs of the school, and other interested persons. The superintendent shall designate the membership other than that of the school committee members who shall be appointed by the chairperson of the school committee.~~

Policy Adopted: 3/20/72

**CRANSTON PUBLIC SCHOOLS
CRANSTON, RHODE ISLAND**

Naming the Building

~~Responsibility or making nominations of names to the school committee will reside in a joint committee of the school committee, the instructional staff and representatives from the community.~~

~~School committee representatives will be appointed by the chairperson of the school committee. Staff representatives will be designated by the superintendent. Community members will be appointed by the superintendent in consultation with the school administrative staff.~~

~~The joint committee will develop and recommend to the school committee a consistent plan for the naming and dedication of schools.~~

Policy Adopted: 3/20/72

**CRANSTON PUBLIC SCHOOLS
CRANSTON, RHODE ISLAND**

Dedication of a Project

Committees for dedicating schools or parts of schools such as libraries, learning centers, athletic fields, tot parks, and such other areas that may be suitably dedicated to some worthy person shall be established by the school committee just as the committees for naming schools are established. The committee must include at least two members who live in the district which sends children to the school.

If practicable, the committee submitting suggested names for a school should also provide suggestions for dedication. Schools and/or parts of schools may be dedicated to:

1. Worthy public or private citizens.
2. Persons who have made notable contributions to the field.

The person being honored by the dedication may be living or dead. Administrative regulations may be developed by the superintendent when in the naming or dedicating of a school it is determined that special direction is necessary for the implementation of this policy. The school committee will make the final decision on whether to dedicate a school or parts of schools.

Policy Adopted: 8/24/70
Policy Amended: 12/17/07 (Res. No. 07-12-18)
Policy Amended: 9/15/14 (Res. No. 09-15-14)

CRANSTON PUBLIC SCHOOLS
CRANSTON, RHODE ISLAND

School Committee Records

The ~~superintendent's office~~ school committee/secretary shall have the responsibility for:

1. Taking and recording minutes at all regularly scheduled meetings of the school committee. ~~These minutes, after review by the clerk, shall be mailed to school committee members no later than two (2) weeks after the meeting.~~

New-The school committee/secretary will make available as public record a listing of how each member voted on each issue within 2 weeks of the date of the vote. This information will be maintained in the superintendent's office. The official and unofficial minutes with the exception of properly sealed meeting minutes will be available within 35 days of the meeting or by the next regularly scheduled meeting, whichever is earlier.

2. Taking and recording minutes of special meetings and executive sessions if requested to do so by the chairperson. ~~These minutes, after review by the clerk, shall be mailed to the school committee not later than two (2) weeks after the meeting.~~

3. ~~Duplicating and mailing any notices, agendas, minutes, or other business matters pertaining to the school committee.~~ **New-**Preparing schedules, notices, agendas, minutes, or other matters pertaining to the school committee business.

4. Maintaining an up-to-date file of all school committee business which shall be available for investigation or research to all school committee members. **New-**Any outstanding notes/minutes/documents will be made available as requested by the Chairperson.

5. ~~Making available any records or data on all school business including personnel, supplies, maintenance, etc. to all school committee members.~~ **New-**Carrying out any additional functions as may be prescribed from time to time by the school committee.

6. ~~Carrying out any additional functions as may be prescribed from time to time by the school committee.~~ **New-**Ensuring that school committee agendas and approved minutes are posted electronically on the Secretary of State website, <http://sos.ri.gov/openmeetings>.

Policy Adopted: 11/4/69
Policy Amended:

CRANSTON PUBLIC SCHOOLS
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